

VEHICLE EQUIPMENT VERIFICATION FORM

UK garage / dealer vehicle description and disclosure record

Important: This template is a general business document for recording vehicle description, advert, disclosure and sale-file checks. It is not legal advice. Have it checked by a qualified solicitor or compliance adviser for your exact business, jurisdiction and sales process before relying on it.

Form Purpose

Used to check that advertised features are actually present and working.

1. Form Details

Vehicle registration:		Feature being checked:	
Present? <input type="checkbox"/> Yes <input type="checkbox"/> No:		Working? <input type="checkbox"/> Yes <input type="checkbox"/> No:	
Not tested? <input type="checkbox"/> Yes <input type="checkbox"/> No:		Fault found:	
Repair required:		Advert wording updated? <input type="checkbox"/> Yes <input type="checkbox"/> No:	
Checked by:		Date checked:	

Office notes / additional comments:

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