

# SERVICE HISTORY DESCRIPTION FORM

UK garage / dealer vehicle description and disclosure record

**Important:** This template is a general business document for recording vehicle description, advert, disclosure and sale-file checks. It is not legal advice. Have it checked by a qualified solicitor or compliance adviser for your exact business, jurisdiction and sales process before relying on it.

## Form Purpose

Used to record how service history is described.

## 1. Form Details

Vehicle registration:		Full service history:	
Part service history:		No service history:	
Digital service record:		Service book present? <input type="checkbox"/> Yes <input type="checkbox"/> No:	
Service invoices present? <input type="checkbox"/> Yes <input type="checkbox"/> No:		Main dealer history? <input type="checkbox"/> Yes <input type="checkbox"/> No:	
Independent garage history? <input type="checkbox"/> Yes <input type="checkbox"/> No:		Last service date:	
Last service mileage:		Timing belt/chain evidence:	
Advert wording approved:			

Office notes / additional comments:

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