

# DISTANCE SALE VEHICLE DESCRIPTION PACK

UK garage / dealer vehicle description and disclosure record

**Important:** This template is a general business document for recording vehicle description, advert, disclosure and sale-file checks. It is not legal advice. Have it checked by a qualified solicitor or compliance adviser for your exact business, jurisdiction and sales process before relying on it.

## Form Purpose

Used when the customer buys without seeing the vehicle in person.

## 1. Form Details

Customer full name:		Vehicle registration:	
Full vehicle description supplied:		Photos supplied:	
Video supplied:		Mileage shown:	
MOT status shown:		Service history shown:	
Known defects disclosed:		Delivery details:	
Cancellation rights provided? [ ] Yes [ ] No:			

## 2. Sign-Off / Approval

Customer acknowledgement:			
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Office notes / additional comments:

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