

VEHICLE FEATURES AND OPTIONS FORM

Used to record extras and features included with the car.

Important: This template is a general business record only and is not legal, tax, accounting or compliance advice. Adapt it for your process and have it checked by a qualified adviser before relying on it.

1. Vehicle / Customer / Core Details

Vehicle registration:

2. Description, Checks and Disclosure Details

☐ Alloy wheels

☐ Parking sensors

☐ Reversing camera

☐ Sat nav

☐ Bluetooth

☐ Apple CarPlay / Android Auto

☐ Heated seats

☐ Leather seats

☐ Cruise control

☐ Climate control

☐ Panoramic roof

☐ Tow bar

Driver assistance systems:

Features tested? Yes / No

☐ Yes ☐ No ☐ N/A

☐ Yes ☐ No ☐ N/A

Features working? Yes / No

☐ Yes ☐ No ☐ N/A

4. Office Use Only

Stock/deal file updated?:

Supporting documents attached?:

Reviewed by:

Date reviewed: