

TRADE SALE PURCHASE AGREEMENT

UK garage / dealer vehicle sales order and purchase agreement template

Important: This template is a general business document for recording vehicle sales orders, purchase agreements, finance conditions, part-exchange values, deposits, amendments, cancellation records and handover readiness. It is not legal, tax, accounting or financial advice. Have it checked by a qualified adviser for your exact business, finance permissions, consumer process and jurisdiction before relying on it.

Form reference / sales order number:	Date:	Staff member:
Vehicle registration:	Customer / buyer:	Salesperson:

Purpose

Used when selling a vehicle to another motor trader.

Details to Record

Buyer/trader business name:	Buyer/trader address:
Buyer VAT number, if applicable:	Vehicle registration:
VIN/chassis number:	Sale price:
VAT or margin status:	Trade invoice number:
Sold as trade sale? <input type="checkbox"/> Yes <input type="checkbox"/> No	Collection/delivery terms:
V5C/DVLA transfer record:	

Notes / Supporting Evidence

Notes, supporting evidence, customer communications, order conditions, handover notes or follow-up action:

Signatures / Acceptance

Buyer signature: _____	Garage signature: _____
Date: _____	Time / reference: _____