

CASH SALE PURCHASE AGREEMENT

UK garage / dealer vehicle sales order and purchase agreement template

Important: This template is a general business document for recording vehicle sales orders, purchase agreements, finance conditions, part-exchange values, deposits, amendments, cancellation records and handover readiness. It is not legal, tax, accounting or financial advice. Have it checked by a qualified adviser for your exact business, finance permissions, consumer process and jurisdiction before relying on it.

| | | |
|--------------------------------------|-------------------|---------------|
| Form reference / sales order number: | Date: | Staff member: |
| Vehicle registration: | Customer / buyer: | Salesperson: |

Purpose

Used where the customer buys the vehicle without finance.

Details to Record

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|------------------------------|-----------------------|
| Customer full name: | Vehicle registration: |
| Sale price: | Deposit paid: |
| Balance payable: | Payment method: |
| Bank transfer: | Debit card: |
| Cash, if accepted: | Payment deadline: |
| Collection/delivery date: | Warranty details: |
| Handover documents required: | |

Notes / Supporting Evidence

Notes, supporting evidence, customer communications, order conditions, handover notes or follow-up action:

Signatures / Acceptance

| | |
|------------------------------|----------------------------|
| Customer signature: _____ | Garage signature: _____ |
| Date: _____ | Time / reference: _____ |